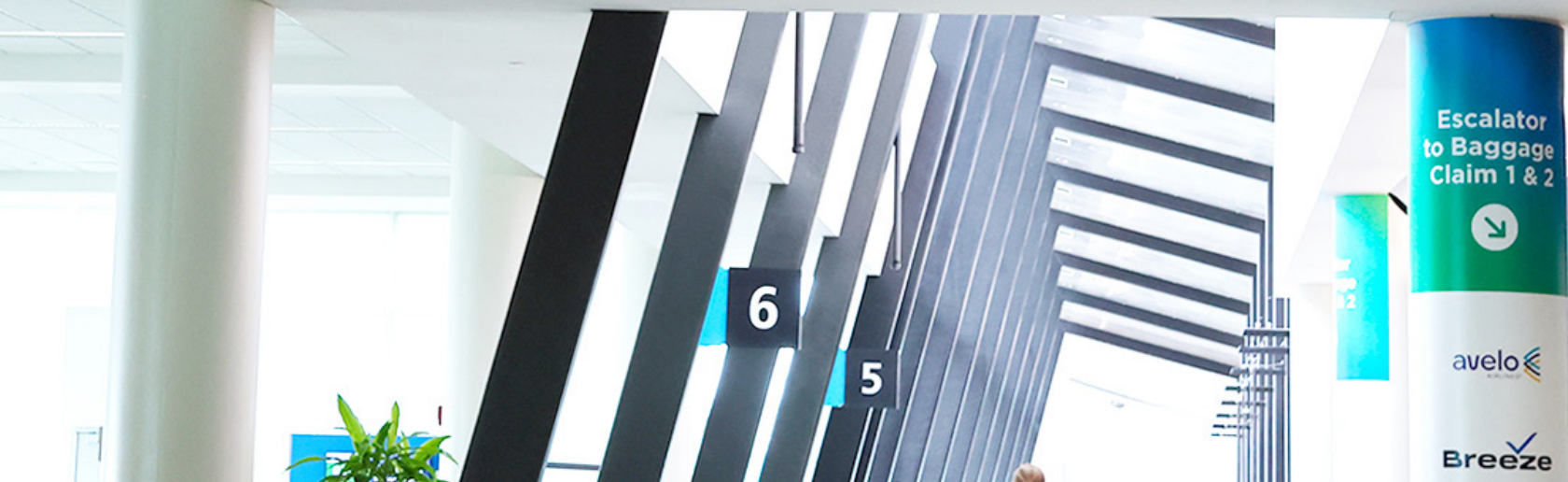




QUICK START GUIDE

 **PrimaryBank**[®]
BUSINESS CENTER



Welcome to the Primary Bank Business Center, a secure space, exclusively available to select clients. The Business Center is secured using a system from Gallagher Security and access is available by using the Gallagher SMB App.

To use the Gallagher SMB App, your device must meet the following requirements:

- Smartphone with iOS 15.0+ or Android 10+
- Active email address
- Mandatory phone security (passcode, pattern, or biometrics).

The App uses Bluetooth/NFC for access, requiring users to have these enabled, along with location services, to control doors and security zones via the app.

Getting Set-Up

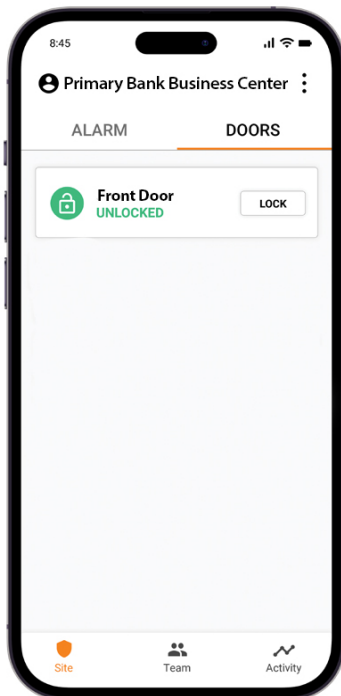
Your Primary Bank team will start the process, and you will receive an email from Gallagher Security with registration and authentication information.

Gaining Access

Access using the Gallagher SMB App - Open the app and present it to the Gallagher SMB reader. If Bluetooth background access is enabled, you will not be required to open the app to gain access.

Registering the SMB App

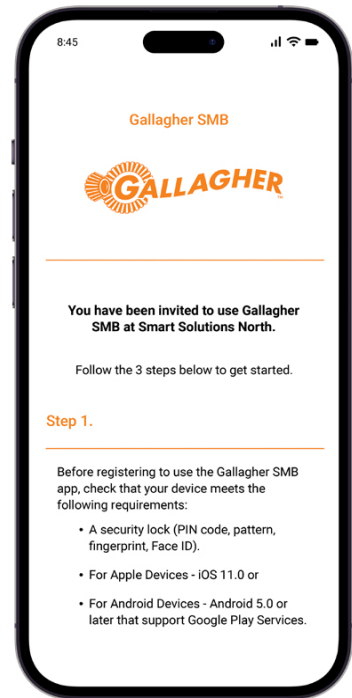
A Site Manager will send you an invitation to the SMB app via email. To register, check your device meets the requirements, download the app via the provided links and select **COMPLETE REGISTRATION**.



Unlocking the door when onsite

Hold your phone near the Gallagher reader to momentarily unlock the door.

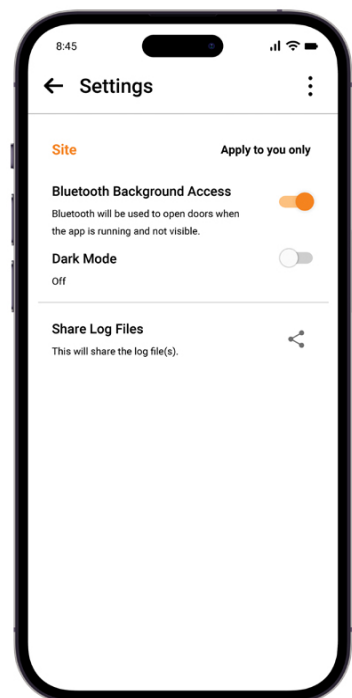
The app does not need to be open if **Bluetooth Background Access** is enabled in the **Settings**.



Enabling Bluetooth Background Access

Select the **Options Menu** in the top right of the app. Open **User Settings** and enable **Bluetooth Background Access**.

You will need to ensure Bluetooth is enabled on your device. This will allow you to unlock doors without opening the SMB app.



Help with access to the Business Center

Please call the Primary Bank Client Service team at (603) 310-7600



Bedford

207 Route 101, Bedford, NH 03110

Derry

23 Crystal Avenue, Derry, NH 03038

Manchester

1662 Elm Street, Manchester, NH 03101

Nashua

327 Amherst Street, Nashua, NH 03063

PrimaryBankNH.com

(603) 310-7200

(603) 310-7600 - Client Service Team

